



**FIJIAN IMMIGRATION DEPARTMENT**

**Applicant Declaration**

1. I declare the information given is complete, correct and up-to-date.
2. I understand that a decision on this application will be made on the basis of the documentation I have provided to the Fijian Immigration Department.
3. I am aware this Application may be unsuccessful if all required documentation is not provided at time of lodgement.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

NO.	APPLICATION FOR A VISA INTO FIJI REQUIREMENTS CHECKLIST	NEW	
		YES	NO
1.	<b>HOLIDAY PURPOSE ( FAMILY/FRIENDS/HOTEL) [UP TO AN INITIAL 4 MONTHS STAY]</b>		
	• <b>Completed</b> Visitors Visa Application form		
	• <b>Certified</b> Copy of the Passport (Bio data page).		
	• Two (02) recent passport size photos.		
	• Confirmation of pre-booked hotel (If accommodated at hotel)		
	• Local Sponsor letter (if accommodated with family/friends)		
	• A copy of the travel itinerary/ticket		
	• Proof of funds to sustain duration of stay (e.g. recent Bank Statement/Visa Cards)		
	• Copy of Sponsor Valid I.D/Passport/ Permit		
	• Proof of approved visa and onward ticket [if applicant is travelling to another country needing visa)		
	• Consent letter from spouse (if travelling alone)		
	• Consent letter from parents (for 18 years and under) and travelling alone		
	• Leave letter is approved		
• Proof of relationship (Marriage Certificate/Birth Certificates)			
2.	<b>TRANSITTING PURPOSE [FROM 3 HRS TO 72 HRS STAY]</b>		
	• <b>Completed</b> Visitors Visa Application form		
	• Certified Copy of Passport ( <b>Bio data page</b> )		
	• Two (02) passport size photos		
	• Proof of onward ticket to the next destination and another outward ticket if travelling out of that destination. [ <b>Mandatory</b> ]		
• Proof of approved visa/permit for the next destination [ <b>Mandatory</b> ]			
3.	<b>BUSINESS/TRAINING/WORKSHOP PURPOSE [UP TO 14 DAYS STAY]</b>		
	• <b>Completed</b> Visitors Visa Application form		
	• Two (02) certified photos ( <b>Bio data page</b> )		
	• Certified Copy of Passport		

	<ul style="list-style-type: none"> <li>Sponsor letter if a local company/organization is sponsoring to indicate the undertaking person for the duration of his period) <ul style="list-style-type: none"> <li>Letterhead with specific subject [single entry or multiple entry visa]</li> <li>Purpose of visit [business/workshop/training]</li> <li>Intended duration of stay or programme duration</li> <li>Location of undertaking [where will the business/workshop/training take place]</li> <li>Outline of business/workshop/training to be undertaken</li> </ul> </li> <li><b>A copy of the travel itinerary/ticket</b></li> </ul>		
<b>4.</b>	<b>FISHING AGENCIES (CREW / SEAMAN) [UP TO 30 DAYS STAY]</b>		
	<ul style="list-style-type: none"> <li><b>Completed</b> Visitors Visa Application form</li> </ul>		
	<ul style="list-style-type: none"> <li>Certified Copy of the Passport (<b>Bio data page</b>)</li> </ul>		
	<ul style="list-style-type: none"> <li><b>Two (02)</b> passport size photos</li> </ul>		
	<ul style="list-style-type: none"> <li>Letter from the organization</li> <li>Letterhead with specific subject [single entry or multiple entry visa]</li> <li>Purpose of visit</li> <li>Intended duration of stay</li> <li>Location of undertaking</li> </ul>		
	<ul style="list-style-type: none"> <li>Certified Copy of itinerary/ticket if joining vessel in another destination</li> </ul>		
	<ul style="list-style-type: none"> <li>Crew List [Mandatory]</li> </ul>		
<b>5.</b>	Copy of Vaccination Card		
<b>6.</b>	SINGLE ENTRY FEES		\$FJ91.00
	MULTIPLE ENTRY FEES		\$FJ180.00
<b>7.</b>	Email		
<b>8.</b>	Contact Details		
<i>For official use only</i>			
<b>i.</b>	<b>CSO - Name:</b>		<b>Date:</b>
<b>ii.</b>	<b>Customer Details [Mandatory]</b> - Name - Phone - E-mail:		<b>Date:</b>
<b>iii.</b>	<b>CSO's comments on pending documents (First Vetting):</b>		<b>Date:</b>
	<b>CSO's comments on pending documents (Second Vetting):</b>		<b>Date:</b>
<b>Final checks and endorsement</b>			
<b>iv.</b>	<b>CSO Name:</b>		<b>Date Received:</b>
<b>PLEASE ENSURE THAT ALL RELEVANT DOCUMENTS SUBMITTED ARE IN ENGLISH ONLY AND NO INCOMPLETE APPLICATIONS WILL BE ACCEPTED</b>			